

Consultancy

We are happy to provide consultancy and support for schools undertaking curricular change. New national courses, developing a more open option sheet, or any other major curricular change will have knock-on effects on how your timetable is constructed. We have the time and expertise to offer practical, professional and friendly help, including developing possible timetable drafts.

Partnership

If you are a training provider or local authority and feel that any of our courses might complement your own, we'd like to hear from you.

The School Timetable Company

CPD - Training - Support - Consultancy Timetable Construction

The School Timetable Company aims to provide a friendly, professional service to local authority and independent schools.

The General Manager, Eric Sinclair, has worked in education in the UK and abroad for over 30 years, and is a successful and experienced former head teacher, timetabler and school manager.

We'd like to give you more information

Request a visit to your school or
organisation
or
get more information
by contacting us

Telephone/fax
013398 86899 (24 hours)

E-mail
info@school-timetable.co.uk

website
www.school-timetable.co.uk

The School Timetable Company

**NEW WAYS
OF
WORKING**

CPD Opportunities

Support for Schools

Continuing Professional Development

We can provide a range of high quality Professional Development opportunities for teachers, **with flexible modes of delivery to suit you** : one-to-one, small group, on-line, in or out of school, jointly with other schools . . . or a mix of any of these.

We cover the whole country and all courses are individually designed for teachers in each school or local authority.

The following is a selection of our courses

An Introduction to Timetabling

A practical and enjoyable course based on individual school data and available as two intensive, interactive days in or out of school in your area or over a term or a session on-line. Designed to give you confidence as a timetabler with optional ongoing support until your timetable is complete.

Building a Timetabling Team

A team approach to school timetabling can be good for the school, good for professional development and enjoyable. We can help you to build a team who will produce next year's timetable and we can provide ongoing support and training for the team until the timetable is complete.

Supporting the Timetabler

Tailor-made training and support for practising timetablers, from the first collection of data through to the completion of the timetable : one-to-one and on-line. We also offer out of school "peace and quiet" days for timetablers in April, May and June with full professional and technical support on hand.

GP Untis Timetable Software

Sales support and training for this popular and powerful timetabling program which can greatly ease the timetabling process and can, if necessary, communicate readily with other management systems

ALL COURSES CAN BE COMBINED WITH TIMETABLE SOFTWARE SUPPORT AND TRAINING AT THE REQUEST OF SCHOOLS

" . . . Thank you for making what could have been a nightmare experience a really enjoyable one. We all feel that we stand a chance of doing it ourselves . . ."
- Depute Head Teacher, Independent School, England

Remember how stressful and time-consuming it was preparing this year's timetable? **We can construct your next school timetable for you**, thus freeing up a great deal of staff time. This quality service includes : in-school consultation and data gathering with the Head Teacher or timetabler; drafts for your approval; the timetable completed by an agreed date; either the timetable imported into your administration system or free printed updates of master timetables for a year. You take the strategic decisions, we do the spade work and number crunching. You are in control of the final shape of the timetable at all times. **To use this service, please contact us as early in the school year as possible.**

"A good use of resources" - Head Teacher, Comprehensive School, Scotland

Emergency Timetabling

We provide an emergency timetabling service for schools where difficulties have arisen, for example due to the sudden indisposition of the timetabler. We can resolve your timetabling problem in a calm, friendly, professional way.

Timetable Construction